



Minutes of the Annual General Meeting of the Richmond Hill Special Rates Area Non-Profit Company held on Thursday 4 December 2025 at 18:00 at the Anchor of Hope Church Hall, Edward Street, Richmond Hill, Port Elizabeth.

Purpose of the meeting

The purpose of the meeting is to consider matters as set out in Section 61(8) of the Companies Act and to consider and, if deemed fit, to pass, with or without modification, the resolutions set out in the notice of the meeting.

Notice of Meeting

The notice convening the meeting was issued with the proper authority and for the requisite period prior to the meeting. Everyone has received a copy of the notice of the Annual General Meeting, by e-mail or delivered or collected from the SRA office. The meeting was also advertised in both the English and Afrikaans versions of The PE Express newspaper.

Quorum

The quorum required for the holding of this meeting, as well as for the passing of the resolutions set out in the circular (in terms of the company's Memorandum of Incorporation and the Companies Act), is present as indicated above and the Chairman declared the meeting properly constituted.

Business Plan and Budget

The Business Plan and Budget Have been uploaded on to the Richmond Hill SRA website and are open for viewing. These are valid until 30 June 2029.

1 Welcome

The Chairman, Scott Rollo, welcomed all present to the 11th Annual General Meeting of the Richmond Hill SRA NPC.

2 Attendance

Elizabeth Andersson, J Black, Nicolize Bouwer, Megan Bradfield, John Bryce, Leone Cull, Michael Eddy, Johan Grobler, Claerwen Hart, Desmond Houston, Sonya Immelman, Rochelle Jordaan, Grant Lindhorst, Shalom Lindhorst, Deborah McBean, Glen Meyer, Mawande Nkangala, Rory Norton, Lara Probert, Ed Richardson, Frances Richardson, Scott Rollo, Marianne Terblanche, Tamzin Smith, Amanda Snyman, Tarryn Wild

Proxies: Sharon Friedman (Sharon), Gareth Foster (Sharon) Stella Hugo (Sharon), Robert Hart (Claerwen), Eva Wagner (Claerwen), Alison Tucher (Sharon), Justine Makgeta (Sharon).

3 Apologies

Margo Bastos, Tony Bastos, Nicole Collier, Shawn Lyon, Ntobeka Mngxozana, Tamzin Smith, Claire Warneke, Trudie Wegner, Sergeant Njokweni.

4 Adoption of the Minutes of the Previous Meeting

The minutes of the Annual General Meeting held on 5 December 2024 had been mailed out to everyone. In addition, they had been posted on the RHSRA website for months, so everyone would have had a chance to peruse them.

The Chairman then asked that Minutes of the Previous Meeting be accepted as a true record of proceedings. This was proposed by Ed Richardson and seconded by Claerwen Hart. No questions were raised.

5 Chairman's Report

Welcome to the 11th AGM of the RHSRA NPC. We have successfully completed another year of service to our community, continuing to provide Richmond Hill with good quality services within our means.

Our core functions of preventing degeneration and decay, facilitating improvements and encouraging investment in the area are done by supplementing municipal services, enhancing safety and doing addition projects.

The significantly-increased budget has allowed us to roll out additional security measures in the form of monitored cameras and we now have a total of 68 of our own cameras in Richmond Hill, up from 45 last year.

Our group of 7 Directors, each of whom I must thank profusely for their ongoing support, dedication and hard work, continue to provide a balanced outlook on issues at hand. We did lose Malcolm McLean, but gained the services of Tarryn Wild.

The workings of the SRA revolve around the office. As always, a big thank you to Sharon Pretorius for doing a fantastic job in keeping the hub moving. Our office moved and is now operating from 33 Irvine Street, from Monday to Friday 09:00 - 16:00.

Our cleansing and projects team, Alan, Anton, Mark, Morne and Thandabantu, have continued with their hard work and we can certainly say that we have one of the cleanest suburbs in the city. If you don't believe that, please drive around other areas.

We must thank John Bryce for his continued work on the camera system and his continued liaison with Magnum Security, who monitor the system. The working relationship with Magnum continues to improve and refine and we thank them for their efforts in combatting crime.

Our outsourced security patrolling remains with HRG Security and we thank Freddie, Clinton, Lennox, Popo, Hem and Dyanti for their efforts.

We have done some road markings within the suburb, with volunteers stepping up to do the work. Unfortunately, this will always be piece-meal because it does not fall within our normal budget.

I wish to thank all those additional community volunteers who have stepped up whenever called upon. You know who you are and we thank all of you.

We still continuously come across negative commenting on our various Whatsapp groups. These are small groups of people trying to satisfy their own thought processes. They stir each other up and strive to create an 'us and them' situation. This can never work out well. We encourage these people to get more involved in the running of the suburb so that they can see what is actually going on.

Not a single Director benefits in any way from serving their community. It is a selfless, thankless task that they undertake and encouragement, rather than discouragement and negative commenting, would go a long way in fostering a sense of community. Please rather offer assistance, solutions and positivity.

We are fast approaching our next round of municipal elections. If you want to make a difference, then make sure you vote! No vote means no complaint from you.

We still see a large number of crimes going unpunished because people don't want to lay charges.

We still see a large number of people who are not paying their rates. This impacts our SRA income – which impacts our service delivery to you. Please

put out encouragement to everyone you know to make sure their rates payments are up to date.

We always encourage more of our community to get involved in the running of your and their suburb. This could range from cleaning in front of your own house to getting involved in projects to becoming an SRA Director. Please think about it and get involved.

I want to wish everyone a safe, happy and blessed Christmas Season. We hope to see you all here in 2026.

6 Financial Reports

The Annual Financial Statements have been uploaded on to the RHSRA website for viewing. No questions were raised.

The Chairman proposed that the Annual Financial Statements be accepted at the next meeting. This was accepted by the majority of those present by show of hands.

7 Election of Directors

As per the MOI we have with the Municipality, all Directors retire every year, but may be available for re-election.

There had been no new Directors proposed prior to the meeting. The Chairman called for nominations of additional Directors from the floor. No new Directors were proposed.

Michael Eddy and Tarryn Wild have become Directors during the past year.

It was accepted that the seven existing Directors would continue in their posts and that they would actively seek new Directors to come on board.

8 Election of Auditors for 2025

The Board proposed that Bradley Van Der Merwe & Associates be appointed as Auditors until the conclusion of the next Annual General Meeting. This was proposed by Ed Richardson and seconded by Lara Probert.

9 General

9.1 44 Mackay Street -Problem Property

The Chairperson advised that the matter is being dealt with by all relevant departments. The Directors have met with a Lawyer for Legal Advice as well as Terri, our Ward Councillor and Retief Odendaal. Legal action is being looked at.

10 Close

There being no further business, the Chairman thanked the members for attending and closed the meeting at 18:45.

Approval of Minutes

Chairman

Secretary

Date