MINUTES OF THE ANNUAL GENERAL MEETING OF THE RICHMOND HILL SRA NPC

HELD AT CENTENARY METHODIST CHURCH HALL ON THURSDAY, 8 DECEMBER 2016 AT 19H00

ATTENDEES: as per register, 23 in attendance

APOLOGIES: Edward and Rachel Nell (ref community Facebook page)

WELCOME

Chairman Kevin Slattery welcome all to the second AGM of the SRA NPC. 23 members were confirmed as attending, which required a quorum of 8.4 (20%) of the actual registered members, which totals 44.

INTRODUCTION

Max Hoppe was introduced from a corporate governance aspect. He sits as scrutineer of the polls as an independent party (i.e. not on the directorship). Clint Mullins was introduced on behalf of the auditors, who made himself available for questions when financials were opened to the floor.

REVIEW

Kevin read through AGM lay out – the purpose being to consider matters as set out in Section 61A of the Companies Act, and being fit to pass resolutions set out in the notice of meeting. Notice of the meeting was given as per requirements: mail, electronic access or hand delivery. Kevin checked to see if all in attendance had received documents relevant to meeting.

Question: notification of meeting for those not in the PE area (referring mostly to overseas property holders). It was confirmed that the SRA complied with notification requirements by using local media. Kevin also confirmed that only those registered were e-mailed/hand-delivered notification of meeting.

It was declared that the meeting was properly constituted; specifically, that a quorum was established. Polling was to be used for matters voted on at the meeting. Max Hoppe as scrutineer of the polls for this AGM was accepted by quorum.

ANNUAL FINANCIAL STATEMENTS

The annual financial statements as compiled by Cousins & Associates was put to the floor. Full details are contained in the resolution.

Kevin proposed that the statements be accepted; Ed seconded this motion.

Call for poll to adopt this ordinary resolution 1 was made and voted upon.

DIRECTORS

Rotation requirements were noted where the chair pointed out that current directors have been in place since inception of the SRA. 1 resignation during the first term of office. Rory Norton will possibly retire in 2017 but will be available until June 2017 at least. Janine Uderstadt Thatcher was voted in as a fourth director by Kevin Slattery. This was seconded by Scott Rollo. The chair called for other proposals or volunteers for 2017 director. None were forthcoming and Max confirmed that current directors stay and Janine be added.

Call for poll to adopt this ordinary resolution 2.

AUDITORS

Cousins & Associates has been used as auditors previously as they were the preferable resident business. Clinton Mullins is the CA affiliated to the company. It was requested that the auditors’ appointment stands until the next AGM.

Kevin proposed this approval, which was seconded

Call for poll to adopt this ordinary resolution 3.

ANNUAL REPORT AND BUSINESS PLAN

Jan de Klerk has been on the management team, and completed a report which was posted online. This report covered progress of SRA to end of June 2016. A summary of the scope of activities covered was detailed in this report, namely to improve and upgrade SRA electronically from webpage.

This was approved and seconded.

Call for poll to adopt this ordinary resolution 4.

BUDGET FOR 2017

Kevin confirmed that this is not the 5-year plan sent to Council, but falls within the business plan as the monetary aspect going forward into 2017. Janine prepared the 2017 budget for review. This copy was sent in last couple of days, either electronically or hand-delivery.

Acceptance was proposed and Jan de Klerk seconded this.

Call for poll to adopt this ordinary resolution 5

OTHER ISSUES

The chair called for issues to be discussed.

Margie: A lot of residents don’t have a clue what’s going on. There is a need to **improve communication** between hierarchy and the “man on street”. She feels that there is a falling down in getting messages across to people, and wants a way of making it simpler. She said things had definitely improved but communicating this isn’t happening. Kevin mentioned Facebook pages and WhatsApp groups show a lot of community interaction. It was clarified by the chair that a lot of communication is going on online but when it comes to getting properly involved, these persons seem unavailable. Margie queried community activities. Kevin said that it is up to residents to identify projects, approach the SRA directors with project, team & budget, and manage it from there. Margie suggested a better form of AGM to draw more involved parties. She also mentioned that many didn’t know that there was a registration process – Kevin confirmed that the SRA had done due diligence in making owners aware that registration is necessary. Margie felt that it is disgraceful that so few residents registered to have a say in the suburb. The chair put out a “challenge”: each of 23 members in attendance to look for 5 fellow property owners to register as members of the SRA.

Max: only property owners are permitted to become members; this is in interested of all, even if they are represented by proxy. He informed the meeting that, if the chair allowed those who don’t own property in the area to attend the meeting, they do so purely with observer status. SRA services are offered to community as a whole.

Directors Project: look at communication structure and find ways of improving this.

There was a member comment re the **cleanliness** of area; the SRA was thanked for ensuring rubbish has been regularly cleared.

Another member commented about business properties – that **many businesses are illegal**. Business property rates should be higher than residence but these small businesses are very likely not paying higher rates and are growing illegally. Bruce also mentioned that the bulk of the rubbish was generated by illegal businesses. The chair confirmed that the SRA now has the ability to fine for illegal dumping (Robert). Kevin also mentioned the illegal spaza shops/businesses have been handled; the approved structure plan for suburb is one of the SRA objectives (historical significance of areas). Kevin outlined the communications with council and where things stand in the system now. It was also put on record that, come January, the SRA would put money down (if necessary) to compel Council to address this issue of illegal businesses. The chair confirmed that all correspondence and information regarding these businesses must be brought to SRA office so that it can be collated and used as motivation with Council

RESOLUTION ADOPTION

The chair closed the voting process.

Max scrutinised the votes – all five (5) resolutions have been passed.

CONCLUSION

The meeting was concluded by the chair. Voting forms would be made available after the meeting for review by members. He encouraged more hands on deck for the coming years.